

# MINUTES

**Meeting:** PEWSEY AREA BOARD  
**Place:** Burbage Village Hall, Eastcourt Road, Burbage SN8 3AJ  
**Date:** 9 January 2012  
**Start Time:** 6:30pm  
**Finish Time:** 8:50pm

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Please direct any enquiries on these minutes to:

Sharon Smith (Democratic Services Officer), Tel: 01225 718378 or (e-mail) [sharonL.smith@wiltshire.gov.uk](mailto:sharonL.smith@wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Jerry Kunkler (Chairman), Cllr Stuart Wheeler (Vice Chairman) and Cllr Brigadier Robert Hall

### **Wiltshire Council Officers**

Ian Gibbons – Director Legal and Democratic Services  
Caroline Brailey, Pewsey Community Area Manager  
Rachel Goff, Project Manager  
Anne Huggett, Senior Media Relations Officer

### **Parish Councils**

Alton Parish Council – Steve Hepworth  
Burbage Parish Council – Jane Dyson, Mrs G. Terry  
Charlton and Wilsford Parish Council – Mary Gillmore  
Chirton and Conock Parish Council – Stef Robertson  
Easton Parish Council – Hew Helps  
Enford Parish Council – Stan Bagwell  
Grafton Parish Council – Susie Brew, Tom Hatfield  
Great Bedwyn Parish Council – Steve Hobson  
Ham Parish Council – Susie Eldridge  
Marden Parish Council – Peter Bell, Mark Noble, Mrs L. Carter  
Milton Lilbourne Parish Council – Paul Oatway

Pewsey Parish Council – Pat Keers, Terry Eyles, Peter Deck, Robert Woodward, Brian Tubb

Rushall Parish Council – Colin Gale

Shalbourne Parish Council – Peter Blanthorn, Stella Zweck

Stanton St Bernard Parish Council – Wendy Tarver, Joyce Hale, Michael Frankton

Woodborough Parish Council – John Brewin, Jim Fletcher

**Partner Organisations**

Wiltshire Police – Gill Mortimer, Ron Peach

Pewsey Community Area Partnership (PCAP) – Bob King

Pewsey Vale School – David Wheen

Bouverie Hall – Martin Clifton

Pewsey SCOB – David Line, Wendy Spencer, Curly Haskell, Robert Woodward

Pewsey Chamber of Commerce – Patrick Wilson

**Total in attendance: 78**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting and introduced the Area Board Members and the officers.</p>
2.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence had been received from Bernard Gaskin of Manningford Parish Council.</p>
3.	<p><u>Minutes</u></p> <p><b><u>Decision</u></b>  <b>The minutes of the meeting held on 7 November 2011 were agreed as a correct record and signed by the Chairman.</b></p>
4.	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
5.	<p><u>Chairman's Announcements</u></p> <p>The Chairman drew the Board's attention to the Announcements provided within the agenda, namely:</p> <ul style="list-style-type: none"> <li>a) Household Survey – What matters to you?</li> <li>b) 11-19 Commissioning Strategy and Youth Advisory Group Pilots</li> </ul> <p>A supplementary paper was circulated following publication of the agenda which included a report on Her Majesty the Queen's Diamond Jubilee – Wiltshire Celebration Event.</p> <p>The report provided an update on the current position and arrangements for the Wiltshire Celebration Event being organised by the Lord-Lieutenant for Wiltshire to take place in May 2012.</p> <p>The Event would be held in the Cathedral Close with a jousting style tent in place for each Area Board to showcase the history of their individual areas and provide examples of community initiatives.</p> <p>With this in mind, the Chairman confirmed that ideas would be welcomed from all those from the community in relation to the content of the Pewsey Area Board tent. The Board members would duly consider these ideas prior to progressing the recommendations contained in the report.</p>

6.

### Participatory Budgeting for Youth Funding

The Chairman welcomed the Youth Groups in attendance to present their projects for funding from the Area Board. Each Group was invited to address the Board and the audience invited to vote on whether to support the proposal following each presentation. £4,517.68 was made available from the Board which it was agreed would be awarded through a participatory budgeting style activity.

The following projects were presented (details of which were provided on page 25 of the agenda):

- Great Bedwyn Creative Film Project (Great Bedwyn Youth Group)
- Scout Club Startup – Camping/Orienteering and Stationery (Savernake Forest Scout Group)
- Skate Park Trips (The Shak, Pewsey)
- Music Night (The Shak, Pewsey)
- Pop Youth Dance (Pewsey Youth Development Centre)
- Light up our Match (Pewsey Vale Youth Football Club)

Upon vote, all projects received support of the audience which resulted in a shortfall in funding should all projects receive their requested funds. As a result Cllr Hall proposed that the shortfall could be met by a top up via the Area Board budget which was seconded by Cllr Wheeler.

The audience were asked to vote on whether they wished to accept this option. Upon vote the audience were in support and the Board members approved the additional funding as a result.

#### **Decision:**

**That Great Bedwyn Youth Group is granted £750 for the Great Bedwyn Creative Film Project.**

**That Savernake Forest Scout Group is granted £1,000 towards the start up costs of the Group.**

**That the Pewsey Shak is granted £500 for trips to skate parks.**

**That the Pewsey Shak is granted £650 for a music night.**

**That the Pewsey Youth Development Centre is granted £1,000 towards a Pop Youth Dance club.**

**That Pewsey Vale Youth Football Club is granted £1,000 towards the cost of portable flood lights.**

7.

### Shadow Pewsey Community Campus

Mr Bob Woodward, Chair of Pewsey Area SCOB, presented an update report to the Board on the current position following a second phase of community consultations. This was in advance of the formal detailed proposals which would be submitted to the Board at a future meeting.

The Chairman clarified that following the first consultation three themes had been identified, namely:

- Leisure
- Youth
- Community

The consultation also identified a requirement for a split campus with the addition of a satellite service to address the needs of those in outer lying areas.

With the results of the initial consultation, details of which were presented to the Board in October 2011, the SCOB agreed to conduct a second round of consultation which included:

- 8 public meetings
- Face to face meetings (held at Pewsey Co-op, Pewsey Library and Pewsey Leisure Centre)
- Discussion with the Youth Services manager for Pewsey and Gt Bedwyn (which would be progressed further in the coming few months)
- Pewsey Vale School (300 plus students)
- Two selected elderly residential sites and community area parish councillors.

Discussion would also continue with Pewsey Vale School, Pewsey Primary, managers at Pewsey Children's Centre and Pewsey SHAK to explore areas of mutual benefit.

Preliminary conclusions arising to date included the need for any Leisure Centre to be flexible in its use and facilities available to meet a wider need and for the long term.

The Youth Service remained a priority with 81% of those canvassed in favour of modernisation in key areas such as careers advice and wheeled sports areas (i.e. skateboards). Further engagement would now take place with the Youth Development Manager to progress this further.

Community Services remained a priority with an emphasis on access to

	<p>Wiltshire Council services including adult, housing and crèche services. The feasibility of the satellite service and the form in which it would take continued to be explored.</p> <p>Upon questions received from the floor the following additional information was provided:</p> <ul style="list-style-type: none"> <li>• That should proposals, once submitted, be approved by the Board that detailed business plans (inclusive of costs, condition of buildings, works required, etc) would then be submitted to Cabinet for consideration. This was currently anticipated as June 2012 assuming that proposals were submitted and accepted by the Area Board beforehand. The management and governance arrangements of any completed campus had also yet to be discussed and agreed. This also applied to the 3 proposals already agreed by Cabinet at the end of 2011 (Corsham, Melksham and Salisbury).</li> <li>• The management structure was being developed with both Cllr Wheeler (as Cabinet member for Campus Development) and Mark Stone (Interim Programme Director for the Campus and Operational Delivery Programme) and it was hoped these would be presented to Cabinet within the next six months.</li> </ul> <p>The Chairman thanked Mr Bob Woodward for his presentation.</p>
8.	<p><u>Partner Updates</u></p> <p>(a) <u>Wiltshire Police</u></p> <p>Inspector Ron Peach referred the meeting to the written update in the agenda. Key points raised included:</p> <ul style="list-style-type: none"> <li>• Vacant positions in Pewsey were about to be filled.</li> <li>• There was a significant reduction in most crime categories. However non dwelling burglaries remained a concern in rural locations including a recent increase in quad bike thefts over the last 8 months. It was acknowledged that this was a cross border problem and additional resource were in place which had secured arrests in the past couple of weeks, in part assisted by tracking devices fitted to some of the bikes stolen.</li> <li>• Theft of lead also remained an issue although attendees were reminded that this could also be secure marked.</li> <li>• The new national 101 number was now active. The public were encouraged to use this number for non-emergency calls.</li> </ul>

(b) Wiltshire Fire and Rescue

Mike Franklin, of Wiltshire Fire and Rescue, was unable to attend the meeting. However, Cllr Robert Hall referred all to the update provided with the agenda and the additional update circulated at the meeting. A copy of which can be found attached to these minutes.

(c) NHS Wiltshire

The update circulated with the Agenda was noted.

(d) Pewsey Community Area Partnership

Bob King, Chairman of the Pewsey Community Area Partnership (PCAP) gave an update on the work of PCAP. This included:

- That the restorative justice training was now proceeding. Parish Councils, etc, would be informed of the dates which were likely to be at the end of Winter or beginning of Spring.
- The PCAP survey had finished. A date would now be arranged to consider the information received.
- PCAP would be meeting with interested parties in early February to ascertain the next steps required to improve the Information Shop.
- A request had been received from Stanton St Bernard for all lights to be switched off between midnight and 5am. Highways officers would undertake an assessment if approved by area board. A map of the area which included details of the 15 lights to be switched off was circulated with the agenda on page 35.

Upon vote all members of the Board approved the request.

**Decision:**

**That the matter would be referred to the appropriate Highways Officers with clarification that this was with the support of the Area Board.**

- Early in November 2011 signs diverting HGVs from their previous route on the A360 (Devizes to Salisbury) were erected through Devizes advising drivers to take the A342 and A345. There was previously a diversion for high vehicles (due to the railway bridge at Littleton Panel) through Great Cheverell which led to 10 HGVs per day travelling through the village.

One of the signs described had appeared at the A361 roundabout

which it would seem has directed vehicles from the A4 through the housing estate, past the primary school and then back to the A342 South of Devizes.

Concern was raised that no consultation had taken place with residents along the affected route (or Parish Councils, PCAP and the Area Board) and the implications of the new signage. A number of communications had been sent to the Head of Highways on the matter although a response had not been received to date.

PCAP had been asked to submit a response to the core strategy consultation in 2010/11 where contributions had been made including the potential damage implications of heavy use vehicles. Following this consultation it was understood that the A345 was not considered a strategic route for HGVs.

Cllr Jerry Kunkler confirmed that a paper relating to the erection of signage across the County was to be produced within the next few weeks.

The attending Service Director, Ian Gibbons, confirmed that the matter would be reviewed and appropriate action taken following the meeting. Cllr Wheeler would also raise the issue at the next Cabinet meeting.

The Board members would, following the meeting, seek further clarification on the matter and, if the matter was understood to have been inappropriately handled, a motion would be brought to the attention of neighbouring area boards expressing concern over the matter. An update would be provided at the next meeting.

(e) Parish Councils

Chirton and Conock Parish Council drew the Board's attention to the fatality at the junction of Hollow and Chirton. Highways would be contacted to ascertain whether the planned speed restriction along this route from 50mph to 40mph could be extended to Conock.

(f) Pewsey Community Area Young People's Issues Group (CAYPIG)

No update was provided.

(g) Extended Services

No update was provided.

9.	<p><u>Community Issues</u></p> <p>Councillor Stuart Wheeler updated the meeting on the Community Issues which had been received by the Area Board.</p> <p>The update was noted.</p>
10.	<p><u>Community Area Grants</u></p> <p>a) The Area Board considered a number of applications for Community Area Grant funding. The Chairman invited the local Councillor to introduce each application, following which a representative of the applicant was given an opportunity to give a brief overview of their project to the Area Board.</p> <p><b><u>Decision:</u></b>  <b>Pewsey Children’s Centre, Puddleduck Nursery was awarded £444 to create a garden for the entrance to the Children’s Centre/Puddleducks.</b>  <b><i>Reason: The application met the Community Area Grants criteria for 2011/12 and would improve the built environment, support healthy lifestyles, broaden learning, support parents and after school activities.</i></b></p> <p><b><u>Decision:</u></b>  <b>Wilton Windmill Society was awarded £1,660 for the production of education materials (electronic and hard copy) as well as a DVD.</b>  <b><i>Reason: The application met the Community Area Grants criteria for 2011/12 and will support primary and secondary schools and provide insight into the history of the windmill and local areas.</i></b></p> <p><b><u>Decision:</u></b>  <b>Marden Diamond Jubilee Committee was awarded £1,460 to purchase and install a Jubilee Clock for the Village Hall.</b>  <b><i>Reason: The application met the Community Area Grants criteria for 2011/12 and will provide a sense of community and belonging.</i></b></p> <p>b) The Area Board considered two Councillor Initiative Applications for funding.</p> <p>Cllr Robert Hall requested funding for the provision of a path to link the Woodborough Social Club car park to the Woodborough Church of England Primary School, coloured surfacing, minor resurfacing works and a new enhanced informal crossing point.</p> <p>Cllr Jerry Kunkler requested funding for the use of facilities at Meadow Court, Pewsey for elderly people, particularly those who were isolated and less mobile, within the community area. Funding may be required to transport those to and from home to Meadow Court.</p>

	<p><b><u>Decision:</u></b>  <b>To award Woodborough Parish Council £10,167 in accordance with the Councillor Initiative request received from Cllr Robert Hall.</b></p> <p><b><u>Decision:</u></b>  <b>To ring-fence £1,500 for Leonard Cheshire to be used for any transport costs incurred by Leonard Cheshire in opening the facility up to non-residents. Leonard Cheshire will manage the spend and provide a report to the CAM and Chairman giving details of how much has been spent together with an invoice for reimbursement.</b></p> <p>c) Diamond Jubilee Funding</p> <p>The Community Area Manager confirmed that an application form was available for each Parish Council to apply for funding to assist with celebrations for the Diamond Jubilee. A maximum of £250 would be made available for each Parish Council.</p> <p>All applications would need to be received by the CAM no later than the end of January 2012 for consideration at the next meeting of the Board in March 2012.</p> <p>A request for reimbursement of costs in relation to work undertaken by the SCOB for £8 was granted.</p>
11.	<p><b><u>Urgent Business</u></b></p> <p>There was no urgent business for consideration.</p>
12.	<p><b><u>Future Meeting Dates and Close</u></b></p> <p>The next meeting of the Pewsey Area Board is scheduled for Monday 12 March 2012, 7pm at Burbage Village Hall, Eastcourt Road, Burbage SN8 3AJ.</p> <p>The Chairman thanked everyone for attending.</p>